

Special Needs/Crisis Fund Policy

Church

A large portion of our mission as a congregation is to reach the lost and hurting through loving service and the Gospel of Christ, to encourage and build up one another through caring fellowship and to use our talents, gifts and resources to the glory of God. One way that will help us accomplish this mission is through helping those in need.

Because we want to be of the most help possible for those in need and also be good stewards of the resources that God has entrusted us with, we have set up the following guidelines for the Pastor, Treasurer and Evangelism Committee to follow in cases of need.

- 1) All gifts given to the special needs/crisis fund will be as anonymous as possible as will the name of the person in need. In most cases, only the Pastor, Treasurer and Evangelism Committee will know the names of the recipients.
- 2) Except for very rare circumstances, funds will not be given directly to the person in need but rather to a vendor who can provide the needed service.
- 3) All needs will be described to the Evangelism Committee and the Pastor with approval given by the Evangelism Committee. Receipts and explanations will be kept on file for all approved cases.
 - a) In cases that require immediate action and are under the amount of \$100, the pastor will have the discretion to act on the need by contacting the treasurer to cut a check or paying the amount himself and getting reimbursed from the fund. However, the pastor must still follow #1 and #2 above and inform the Evangelism Committee of the need and transaction that has taken place.
 - b) In cases that can wait or with amounts over \$100, the Evangelism Committee must be contacted for approval prior to meeting the need.
- 4) In cases where people in need have multiple requests for the same or similar needs, attempts will be made to counsel the individuals or provide the needed instruction and help to aid the individuals in overcoming their difficulties and needs. The response and openness of the needy people to this counsel or instruction will be taken into consideration before more help is given.
- 5) The Special Needs/Crisis Fund cannot be spent into a deficit. A plea can be made privately or publicly to cover needs that are in excess of the fund.